

Processing BPS and BRS Second Year 606 Interface Transactions

Now that the budget for fiscal year 2003 has been approved, the Budget Preparation System (BPS) and Budget Revision System (BRS) Second Year 606 transactions will be interfacing into the NCAS. These interfaces are processed with an effective date of 07/01/2002 and a closed period indicator of '0'. This header error is purposely generated to force all these transactions to post to the Suspended Batch Master (SBM) file instead of posting directly to the General Ledger.

Each agency should review the SBM batches for accuracy and to confirm that all accounting distributions are valid and active. The following reports are available in X/PTR to assist in accomplishing these tasks:

OSCO* FC714-1 BPS INTERFACE – Contains two reports:

BPS to GL Interface Posting Accounts report – Lists the budgetary transactions and amounts by accounting distribution, with sub-totals at the company/fund level. Use this report to compare interface transactions to BPS reports to insure that the interface budgetary amounts are correct.

BPS Master File Discrepancies Report – Lists errors that would prevent an accounting distribution from being added online. Do **NOT** use this report to determine whether an accounting distribution is valid or active on the NCAS.

OSCO* FC717-1 2ND YEAR BRS REV – Contains two reports:

BRS Second Year Revisions Posting Transactions report – Lists the budgetary transactions and amounts by accounting distribution sorted by budget code and BRS Reference Number. Use this report to determine that the interface amounts are correct and that all Second Year 606 transactions were processed.

Interface Error report - Lists errors that would prevent an accounting distribution from being added online. Do **NOT** use this report to determine whether an accounting distribution is valid or active on the NCAS.

To determine if accounting distribution errors exist, either use the Batch Proof List report located in the X/PTR report series OSCO* GL820-1 GL/FICS REPORTS or run the C-U-GL-SBM-VALIDATION-REPORT in the IE report library GLPUBLIC. To review only BPS or Second Year BRS 606 errors in the IE report, select batches with an effective date of 07/01/2002.

Once the budgetary transactions and amounts have been confirmed, and no accounting distribution errors exist, the SBM batches should be released so they can post to the General Ledger. To release a batch, access the SBM batch header and change the CLOSE PER ADJ field from '0' to '1'. **Do NOT change the effective date.** The effective date for all BPS and Second Year BRS 606 transactions should be 07/01/2002.

Do **NOT** call OSC to ask when your BPS transactions will post into NCAS. OSC has no control over when budgetary transactions are released for interfacing into NCAS. Only your Budget Analyst at OSBM is authorized to release your BPS transactions.

If, however, there are questions about how to process your budgetary batches or correct distribution errors, call the NCAS Helpdesk at 875-4357 for assistance.